



Republic of the Philippines
Department of Education
National Capital Region
DIVISION OF CITY SCHOOLS
Quezon City, Metro Manila

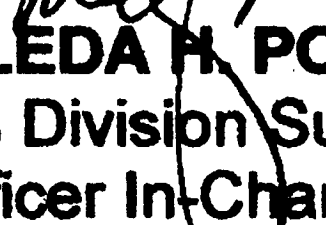
August 18, 2009

MEMORANDUM TO:

**Asst. Schools Division Superintendents
Division / District Supervisors
Public and Private Elementary and Secondary School
Administrators**

Enclosed is a memorandum from the Director IV, DepEd-NCR, dated August 10, 2009, relative to the attached letter bearing the DepEd-NCR logo purportedly signed by Ms. Marilou J. Cusi, Administrative Officer V, which is being circulated in different schools in NCR by representatives of a certain NELGO Enterprises in promoting and demonstrating their sign pen products, with the information that said spurious letter has never been issued by the said Office. It is requested that activities of such or similar entities be reported to the Legal and Investigation Unit, DepEd-NCR, Quezon City with Telephone No. 929-3891.

Immediate and wide dissemination of this Memorandum is enjoined.


MELEDA H. POLITA
Asst. Schools Division Superintendent
Officer In-Charge

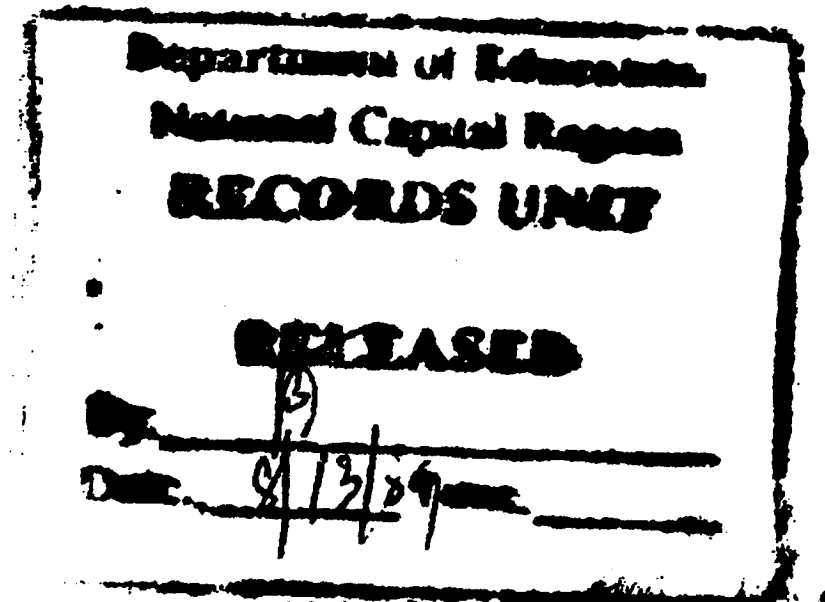
Incl.:

As stated.

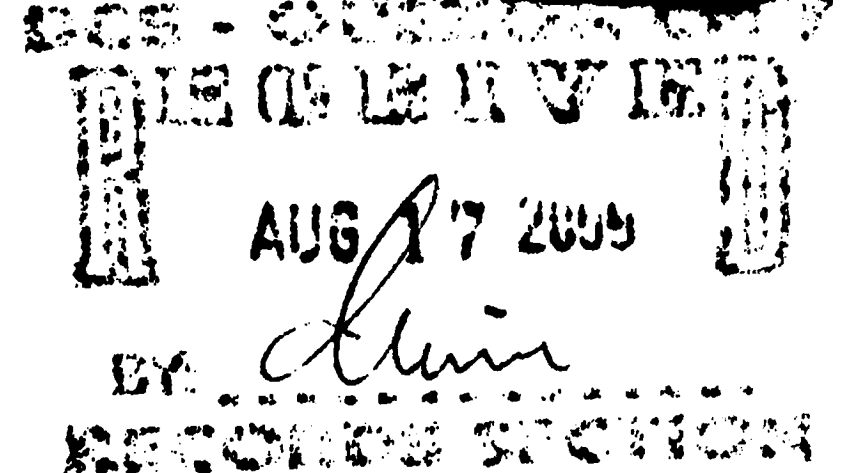
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Republika ng Pilipinas
(Republic of the Philippines)
KAGAWARAN NG EDUKASYON
(DEPARTMENT OF EDUCATION)
PAMBANSANG PUNONG REHIYON
(NATIONAL CAPITAL REGION)
Daang Misamis, Bago Bantay, Lungsod Quezon
(Misamis St., Bago Bantay, Quezon City)



August 10, 2009



MEMORANDUM to -

Schools Division Superintendents
Heads, Public and Private Elementary and Secondary Schools
All Others Concerned

Attached is a letter bearing this Office's logo purportedly signed by Ms. Marilou J. Cusi, Administrative Officer V, for and in my behalf which is being circulated in different schools in NCR by representatives of a certain NELGO ENTERPRISES in promoting and demonstrating their sign pen products.

Please be informed that this Office never issued such letter it being spurious. It is requested that activities of such or similar entities be reported to this Office (Attention: Legal and Investigation Unit, Telephone No. 929-3891).


TERESITA G. DOMALANTA, CESO III
Director IV

Encl.: as stated



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CAV (NCR) No. (Pu) S-76706-07

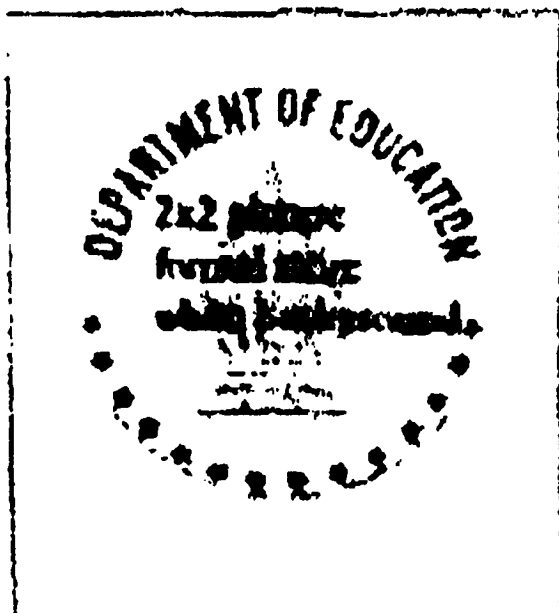
TO WHOM IT MAY CONCERN:

Permission is hereby granted to the bearer/s NELGO ENTERPRISES of this note to promote their company's products to our students. The undersigned finds the price of their products to be reasonable low and therefore affordable to our students.

This permit, however, is subject to the following conditions or limitation:

1. Buying of their products will be entirely voluntary; no one may be compelled to buy if he/she does not want to buy.
2. The promoter is/are given a maximum of three (3) minutes to promote their products.
3. Teachers are entitled to free samples of the products.
4. Where the students and teacher are very busy (e.g. doing experiments, talking a test, etc.), the grantee/s of this permit may not be allowed to promote their products.

It is earnestly hoped that the bearer will be accommodated taking into considerations the limitations or conditions enumerated above.



For the Director:

Marilou J. Cusi
MARILOU J. CUSI
Administrative Officer V

DepEd CAV Form

Revised January 28, 2005

This Certification is free of charge and valid for One (1) year only

This Certification is not valid without Official Seal, any alteration and erasure made on this document will render it invalid and subject to revocation if the records upon which it is based are subsequent found to be spurious.



NELGO ENTERPRISES

#09 Lazatin Subdivision Tarlac City Tarlac

OFFICE OF THE PRINCIPAL / DEAN

Sir / Madam

For once in a year the NELGO ENTERPRISES undergone bidding's of the different companies of Sign pen and ballpen. We are very more curious for the features, the advantage and the disadvantage particularly the quality of the said product.

In connection with this we would like to ask from your good office a few minutes demonstration to your students for them to have more knowledge how to choose right pen's, otherwise affordable for them.

In return we were giving free samples to teachers especially to the staff of the school as gratitude of your kindness

Hoping that this letter will be granted upon my request.


REYNEL GONZALES
Management